

Minutes of the Annual General Meeting  
Canterbury Arts Centre Development Association  
Held at Canterbury High School Library  
Tuesday, October 12, 2010, 8:30pm

In attendance from the board: Lorna Tener (Chair), Jessica Collins, Judy Kirsh, Nick MacDonald, Helen Robert (Minutes)

Also in attendance: Tracy Albert, Mike Christie, Nadine Clarke, Carl Dobbin, Nancy Entwistle, Clare Gee, Debbie Grinnell, Elizabeth McRae, Debbie Millett, Clare Pelley, Annie Schwarz, Lori Siewecke, Doreen Taylor-Claxton, Ann Thompson, Sherri Yazdani, Jason Zhang.

Regrets: Dianne Ambar (Treasurer)

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1. Lorna Tener, Chair, opened the meeting and welcomed everyone.
2. There were no additions to the agenda.
3. The agenda was approved (moved by Judy Kirsh, seconded by Jessica Collins).
4. The minutes of the meeting of October 13, 2009 were reviewed and approved (moved by Jessica Collins, seconded by Lorna Tener).
5. Lorna Tener delivered the Chair's Annual Report. Please see <http://www.cacda.com/Chair's%20Report%202010.pdf> for full content.  
Highlights include:
  - i) Frances Boyle, Judy Kirsh, Liz Ezmond, Judy Murray, and Lori Victor have stepped down from the CACDA Board. We thank them for their tireless commitment, effort and contributions that have influenced CACDA's success over the past several years.
  - ii) We welcome new Principal, Debbie Millett
  - iii) CACDA held 2 main fund-raising events between July 1/2009 and June 30/2010: The Eat for Art Dinner/show raising approximately \$2900, and the Rising Stars Wine and Cheese Tasting led by Canterbury alum Debbie Trenholm, raising more than \$1300.
  - iv) Donations were also received through the United Way, direct monthly donations, and \$980 was raised by current Canterbury Students.
  - v) \$4486 was earned from the Endowment fund, which is held by Community Foundation of Ottawa.
  - vi) The CACDA Board of Directors held a Blue Sky meeting in march 2010 to consider our current situation, revisit our goals and vision, and identify opportunities to continue to improve our alignment with the school's needs.

- vii) There were no requests for funding from the School for the 2009/2010 School year, however, CACDA dispersed \$30,000 in the Spring of 2009 to support new wiring and speakers for the auditorium.
  - viii) Fundraising initiatives for the current year are yet to be determined.
6. Comments from the Floor: It was suggested that we find ways to communicate to parents and other potential donors that United Way Donations can be channeled to CACDA. Tracy Albert agreed to link from the Council website, Debbie Millett agreed that it could be added to parent newsletters, individual handouts are another option. Carl Dobbin suggested Synervoice as another communication tool.
  7. Lorna Tener (Chair) delivered the Treasurer's Report for the Year Ending June 30/2010 - Please see <http://www.cacda.com/Financial%20Statements%20June%2030%202010.pdf>
  8. Business arising from the minutes: Sunset Clause – At the AGM last year we voted to add a sunset clause to our bylaws, which did not have one. (A sunset clause gives direction for what is to be done with any remaining monies should a charity wind down). We have now registered this new by-law with CRA.
  9. Election of Officers for 2010/2011: The following slate of Directors were presented to the group, to stand as Officers of the board:
    - Dianne Ambar
    - Jessica Collins
    - Nick MacDonald
    - Helen Robert
    - Lorna Tener

The slate was approved (moved by Doreen Taylor-Claxton, and seconded by Jessica Collins)
  10. Questions from the Floor: Doreen Taylor-Claxton asked for more information about the time commitment and types of activities involved as an Officer. Lorna responded, providing some examples of typical activities, number of meetings, etc.
  11. Election of the Chair: Lorna Tener was re-elected Chair by the Board members (moved by Helen Robert, seconded by Jessica Collins)
  12. Adjournment: The meeting was adjourned. Next meeting to be determined, in alignment with October 2011 School Council meeting.